
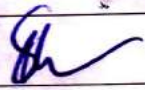


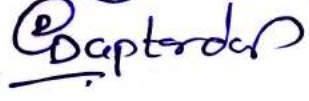


# NOTICE

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Head of the Institution, Director  |   |
| 2      | NAAC coordinator, Dr Kirti Shivakumar  |    |
| 3      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath           |    |
| 4      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent   | <br> |
| 5      | Chairman Governing Council and Member Governing Council  |  |
| 6      | Elected Coordinator – One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum |  |

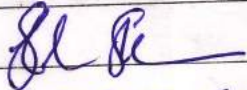
For meeting on 2/7/16 at 12 noon.



## NOTICE

Date 02/07/16

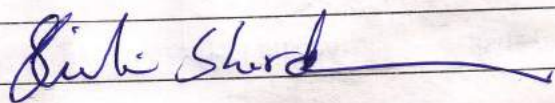
The IQAC will meet today at 12 noon in the IQAC. Kindly make it convenient to attend. The agenda is as below.









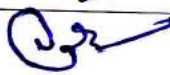

IQAC coordinator.

## AGENDA

- ① IQAC meeting dates. ✓
- ② Secretarial assistance for IQAC. ✓
- ③ Matters to be discussed / referred to IQAC.
- ④ Files in the IQAC. ✓
- ⑤ Any other matter. ✓



# ATTENDANCE MEETING on 2/7/16

| Sl. No | Name   | Signature   |
|--------|--|---|
| 1      | Head of the Institution, Director  |   |
| 2      | NAAC coordinator, Dr Kirti Shivakumar  |   |
| 3      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath           | leave.<br><br><br><br> |
| 4      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daffardar Account Superintendent   | <br>  |
| 5      | Chairman Governing Council and Member Governing Council  |   |
| 6      | Elected Coordinator - One Male and One Female from IMF   |   |
| 7      | Mr Sujay Iti   |   |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum |   |

## MINUTES OF THE IQAC MEETING HELD ON 02/07/16

### 1. IQAC MEETING DATES:-

The IQAC will meet on every 1<sup>st</sup> Friday and 3<sup>rd</sup> Friday of every month at 4.30 p.m. in the IQAC Room. Prof. Srirang to ensure that the faculty members who are part of the IQAC are free during that time.

### 2. MATTERS THAT FALL UNDER THE PURVIEW OF THE IQAC FOR DISCUSSION

Based on the feedback of the peer team and the requirements for the next cycle of accreditation it was agreed that any matter which could enhance the quality of the institute and the programme must be routed through the IQAC.

The advantages of this measure would be:-

- The proposer/organizer would do extensive homework before placing the proposal.
- The brainstorming by the IQAC would lead to creative suggestions which could be incorporated before presenting the matter to the GC.
- A quality and participative culture could be developed in the institute.
- Structured documentation and systems could be developed.

The matters which would therefore be discussed by the IQAC, before being placed to the GC are as follows:-

- Training Programmes:-
  - For students
  - For Faculty
  - For industry
- All events to be conducted by faculty for students, industry, etc.
- Suggestions for better utilisation of resources
- Research Proposals
- Consultancy assignments
- All academic related matter

Proposals will be addressed to the IQAC Chairperson. Post discussion by the IQAC, proposal will be presented to the GC.

Matters related to infrastructure, administration, increments, etc. will not be discussed through the IQAC.

### 3. DOCUMENTS /FILES OF CYCLE I

All documents and files in the IQAC, except personal files will be moved to the HR Club Room (Dr.Kirtis's cabin) after the results of the accreditation I cycle are announced.

### 4. SECRETARIAL ASSISTANCE TO THE IQAC COORDINATOR

Since a lot of documentation/typing work is involved in the IQAC it was decided to allot Ms. Rupali to the IQAC for four hours every week. (Monday and Saturday 3.30 pm to 5.30 pm).

## **5. REALLOCATION OF FACULTY TO CRITERIA AND CENTRES**

Based on the experience in the previous cycle of NAAC, it was decided to reallocate faculty to criteria and centers. The suggestions are as follows:-

### **NAAC CRITERIA**

Criteria I – Prof. Shrirang and Prof. Padmapriya

Criteria II –Dr. Arif Shaikh, Prof. Shailaja and Prof. Srikanth Naik.

Criteria III –Dr. S.G. Chiniwar and Prof. Ameet Kulkarni

Criteria IV – Prof. Deepa Saibannavar and Mr. Sunil Kulkarni

Criteria V- Dr. Kirti Shivakumar and Prof. Maruti Sadavar

Criteria VI – Dr. P.M. Charanthimath and Prof. Sonal

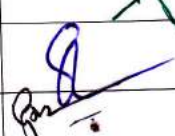

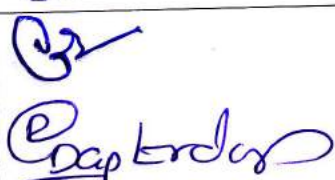
Criteria VII- Prof. Rahul Mailcontractor and Prof. Deshmukh

### **CENTRE:-**

**Centre for Research** – Dr. S.G. Chiniwar to be jointly responsible for Research centre along with Dr. P.M. Charanthimath

**Centre for Entrepreneurship Development** – Director to deliberate .Prof. Sonal Revankar to continue to work along with Dr. Charanthimath.

- NOTICE -

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Head of the Institution, Director  | X  |
| 2      | NAAC coordinator, Dr Kirti Shivakumar  |   |
| 3      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath           |   |
| 4      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent   |  |
| 5      | Chairman Governing Council and Member Governing Council  |  |
| 6      | Elected Coordinator - One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum |  |

Meeting of the internal members of the IQAC will be held on 08/08/2016 at 5 pm in the IQAC.

- AGENDA -

1. To discuss about the frequency of IQAC meetings.
2. Matters that fall under the perview of the IQAC for discussion.
3. Documents / files of cycle I
4. Reallocation of faculty to criteria & centres.
5. Course docket structure.

## MINUTES OF THE IQAC MEETING HELD ON 08/08/16

### 1. IQAC MEETING DATES:-

The IQAC will meet on the 3rd Friday of every month at 4.30 p.m. in the IQAC Room. Prof. Srirang has programmed the timetable in such a way that IQAC members will not be having class during that time.

### 2. MATTERS THAT FALL UNDER THE PURVIEW OF THE IQAC FOR DISCUSSION

Based on the feedback of the peer team and the requirements for the next cycle of accreditation it was agreed that any matter which could enhance the quality of the institute and the programme must be routed through the IQAC.

The advantages of this measure would be:-

- The proposer/organizer would do extensive homework before placing the proposal.
- The brainstorming by the IQAC would lead to creative suggestions which could be incorporated before presenting the matter to the GC.
- A quality and participative culture could be developed in the institute.
- Structured documentation and systems could be developed.

The matters which would therefore be discussed by the IQAC, before being placed to the GC are as follows:-

- Training Programmes:-
  - For students
  - For Faculty
  - For industry
- All events to be conducted by faculty for students, industry, etc.
- Suggestions for better utilisation of resources
- Research Proposals
- Consultancy assignments
- All academic related matter

Proposals will be addressed to the IQAC Chairperson. Post discussion by the IQAC, proposal will be presented to the GC.

Matters related to infrastructure, administration, increments, etc. will not be discussed through the IQAC.

### 3. DOCUMENTS /FILES OF CYCLE I

All documents and files in the IQAC, except personal files are going to be moved to the HR Club Room (Dr.Kirtis's cabin).

**4. REALLOCATION OF FACULTY TO CRITERIA AND CENTRES – needs to be discussed again in the coming meeting.**

The suggestions are as follows:-

**NAAC CRITERIA**

Criteria I – Prof. Shrirang and Prof. Padmapriya

Criteria II –Dr. Arif Shaikh, Prof. Shailaja and Prof. Srikanth Naik.

Criteria III –Dr. S.G. Chiniwar and Prof. Ameet Kulkarni

Criteria IV – Prof. Deepa Saibannavar and Mr. Sunil Kulkarni

Criteria V- Dr. Kirti Shivakumar and Prof. Maruti Sadavar

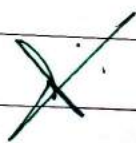

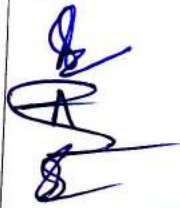
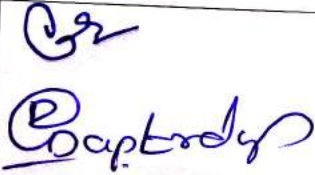
Criteria VI – Dr. P.M. Charanthimath and Prof. Sonal

Criteria VII- Prof. Rahul Mailcontractor and Prof. Deshmukh

**5. COURSE DOCKET STRUCTURE** – The members were of the opinion that the content of the Course Docket must be left to the individual faculty but a uniform structure needs to be adopted. The structure will be finalized in the next meeting of the IQAC.

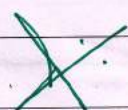

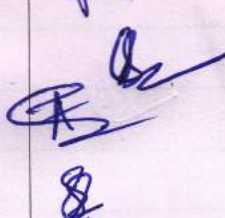
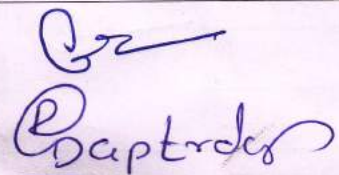


# Attendance of meeting On: 08/08/2016

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Head of the Institution, Director  |  |
| 2      | NAAC coordinator, Dr Kirti Shivakumar  |   |
| 3      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |   |
| 4      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
| 5      | Chairman Governing Cou and Member<br>Governing Council   | -  |
| 6      | Elected Coordinator - One Male and One<br>Female from IMF  | -  |
| 7      | Mr Sujay Iti   | -  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys,<br>Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises,<br>Belgaum | -  |

# IQAC

Notice : For Meeting to be held on 19/8/2016

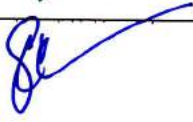





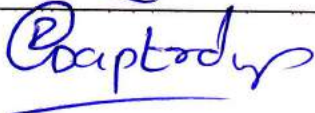
| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Head of the Institution, Director  |  |
| 2      | NAAC coordinator, Dr Kirti Shivakumar  |   |
| 3      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |  |
| 4      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
| 5      | Chairman Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 6      | Elected Coordinator - One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum       |  |

**IQAC MEETING NOTICE**A meeting of the IQAC is scheduled to be held: **August 19th, 2016 at 4.30 pm****AGENDA**

| Sl. No. | Particulars  |
|---------|--|
| 1       | To confirm the Minutes of the last IQAC Meeting held on 08/08/2016   |
| 2       | <b>NAAC PEER TEAM RECOMMENDATIONS</b>  |
| a       | To inform about the recommendations made by the NAAC peer team and update the progress made  |
| 3       | <b>NBA PREPARATION</b>   |
| a       | To discuss the plans regarding NBA   |
| 4       | <b>MAJOR EVENTS - preparation and review</b>   |
| a       | To discuss the preparations for AARAMBH 2016 - the orientation programme.  |
| b       | To review any activities, programmes which were/ are being conducted /organized by faculty during the previous month. <i>(Student Profiling)</i> |
| 5       | <b>STAFF PROPOSALS (to conduct events, attend programmes/conferences, conduct training programmes, consultancy)</b>                              |
| a       | Proposal of Prof. Rahul Mailcontractor to attend International Conference on "Financial Inclusion in India" ✓                                    |
| b       | <i>Proposals of Prof Sonal Revankar for paper presentation.</i>  |
| 6       | <b>CALENDAR OF EVENTS AND ACADEMIC MATTERS</b>   |
| a       | Reopening of semester for I and III semester students  |
| b       | Course Docket Structure and Review of SIP  |
| 7       | <b>STUDENTS EVENTS AND ACTIVITIES</b>  |
| a       | Outbound Training for the incoming batch by Dr. Kirti Shivakumar, Professor.   |
| b       | Mock Viva for students after SIP   |
| 8       | <b>Any other matter with the permission of chair</b>   |
| a       | <i>Criteria Reallocation.</i>  |
| b       | <i>Meeting of the Research Advisory Committee</i>  |

Cc to all IQAC members

Attendance of Meeting OnDate: 19<sup>th</sup> Aug 2016.

| Sl. No | Name  | Signature  |
|--------|---|--|
| 1      | Shri Rajendra Belgaumkar<br>Chairman Governing Council      |  |
| 2      | Shri Ram Bhandare<br>Member Governing Council               |  |
| 3      | Dr. Purushottam Bung<br>Director, IQAC Chairman             | X  |
| 4      | Dr. Kirti Shivakumar<br>NAAC coordinator & IQAC coordinator |    |
| 5      | Dr P M Charantimath   |     |
| 6      | Dr S G Chiniwar   |   |
| 7      | Dr Arif Shaikh  |   |
| 8      | Prof Shailaja Hiremath                                      |   |
| 9      | Mr. Vital Deshpande-Office Superintendent                   |  |
| 10     | Mr. Raghunath Daptardar<br>Account Superintendent           |  |
| 11     | Elected Coordinator – One Male and One Female from IMF      |  |
| 12     | Mr Sujay Iti  |  |
| 13     | Mr Madhwa Acharya,<br>MD Abhishek alloys, Belgaum           |  |
| 14     | Mr Subodh Tembe,<br>MD Ohm Enterprises, Belgaum             |  |



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## IQAC MINUTES AND RESOLUTIONS

The meeting of the IQAC was held on August 19th, 2016 at 4.30 pm

### AGENDA

| Sl. No.   | Particulars   |
|---|---|
| 1   | <p><b>To confirm the Minutes of the last IQAC Meeting held on 08/08/2016</b></p> <p>The minutes in the last meeting were read out and confirmed. Action taken regarding the same minutes were discussed. The members felt that it may not be possible for the external members (Industry representatives) to attend the meetings every month. The external members felt that they could attend once in two or three months. However the internal members would continue to meet every third Friday of the month. The external members would attend whenever they can, but will attend the meeting at least once in 3 months. Notice and minutes of the meeting would be sent to them and they would try to attend as often as possible.</p> |
| <b>2. NAAC PEER TEAM RECOMMENDATIONS To inform about the recommendations made by the NAAC peer team and update the progress made :-</b> |   |
| a   | Visit Xavier's College or any other similar: - In order understand the process of NBA accreditation as well as the role of active IQACs, the IQAC resolved that the IQAC coordinator and other IQAC members should visit reputed institutions who have got A grade and also have been accredited by NBA. ( Responsibility – Dr.Kirti)   |
| b   | Keeping in mind the suggestions of the NAAC Peer Team to offer more programmes , the IQAC felt it was necessary to start with short term certificate course for students as well as industry ( Responsibility – all faculty)  |
| c   | It was also proposed that the revenue sharing for such programmes offered to Industry would be similar to the practice followed on consultancy profit sharing. (50-50).   |
| d   | The certification programmes offered to students would be based on the registration by the student. Programmes for students would be have a nominal registration fee.   |
| e   | Faculty teams to implement the above recommendations will be made during the faculty meeting which will be held after the foundation day.   |



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|  |   |
|--|---|
| f  | Regarding meaningful collaborations with premier institutions, it was resolved that any leads related to such collaborations should be brought to the notice of the IQAC  |
| g  | It was decided that some socially relevant projects / programmes should be conducted<br>-Prof. Shailaja Hiremath and Dr.Kirti - CSR activities<br>-Dr. Chiniwar and Prof. Shreekant – Rural Marketing Campaigns'  |
| h  | Dr. P.M. Charanthimath was to work on continuing the collaboration with IIT Chennai<br>Dr. Kirti was given the responsibility of exploring a collaboration with TISS<br>Prof. Shailaja was given the responsibility of exploring a collaboration with the Yellur Hospital.<br>Dr. Bung and Sunil Kulkarni were given the responsibility of working on the collaboration of Centre for Peace & GSS college Centre for Gandhian Studies |
| i  | It was proposed that at least one Institute funded research project jointly with two faculty along with students should be explored.  |
| <b>3. NBA ACCREDITATION</b>  |   |
| a  | IQAC discussed the plans regarding NBA. It was opined that there must be a series of awareness programmes regarding the same. IQAC coordinator was asked to organize the same.  |
| <b>4. MAJOR EVENTS – preparation and review</b>  |   |
| a.   | To discuss the preparations for AARAMBH 2016 – the orientation programme. Prof. Shailaja Hiremath and Prof. Rahul Mailcontractor briefed everyone about the preparations for the orientation programme.   |
| <b>5. STAFF PROPOSALS (to conduct events , attend programmes/conferences, conduct training programmes, consultancy )</b> |   |
| a.   | Proposal of Prof. Rahul Mailcontractor and Ms.Sonal Revankar to attend International Conference on "Financial Inclusion in India" at Bagalkot – regarding the same , IQAC approved it since it was necessary to encourage faculty to publish Research papers and as well as develop networks with affiliated institutions. The recommendations were to be forwarded to the GC.  |



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#### 6. CALENDAR OF EVENTS AND ACADEMIC MATTERS

|  |   |
|--|---|
| a.                                       | Reopening of semester for I and III semester students – The semester for the Fresher's would begin on 1 <sup>st</sup> September with the orientation AARAMBH classes for both seniors and juniors would start on the 12 <sup>th</sup> of every month. <i>Profiling for the new batch would be conducted on convenient dates</i> |
| b.                                       | Course Docket Structure – No fixed format was given for the structure, however the lesson plan, teaching plan, and outcomes were to be incorporated. More importance to be given to Case studies and research papers than text book material. Dr. Bung is to conduct a session on ideal course docket at the earliest           |
| <b>7. STUDENTS EVENTS AND ACTIVITIES</b> |   |
| a  | Outbound Training for the incoming batch by Dr. Kirti Shivakumar, Professor. – Probable dates and venues were being looked at. The proposal for the programme would be kept in the GC dated 24 <sup>th</sup> September.   |
| b  | Mock Viva for students after SIP – Professor Shrirang Deshpande to finalize a date for the mock viva. Mentors to keep constant follow up of the projects so that deadlines would be adhered to.   |

8. Research Advisory Committee will meet  
on or before 7<sup>th</sup> September.



Karnatak Law Society's

Institute of Management Education and Research

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### IQAC MEETING NOTICE

A meeting of the IQAC is scheduled to be held: Sept 23<sup>rd</sup>, 2016 at 4.30 pm

#### AGENDA

| Sl. No. | Particulars   |
|---------|---|
| 1       | To discuss the steps to be taken towards NBA.   |
| 2       | To discuss the road to autonomy.  |
| 3       | To finalize dates for OBT.  |
| 4       | To identify students for IMF.   |
| 5       | To make teams for research.   |
| 6       | To reallocate faculty for NAAC criteria.  |
| 7       | To discuss about the existing self-appraisal format as suggested by the Governing Council Chairman. |






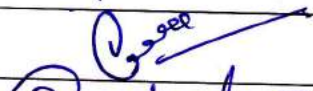
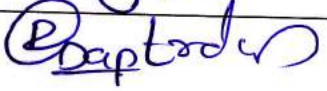
Cc to all IQAC members

Sent by email to all members.



# Attendance of Meeting

Date: 23 Sept 20

| Sl. No | Name  | Signature  |
|--------|---|--|
| 1      | Shri Rajendra Belgaumkar<br>Chairman Governing Council      |  |
| 2      | Shri Ram Bhandare<br>Member Governing Council               |  |
| 3      | Dr. Purushottam Bung<br>Director, IQAC Chairman             |    |
| 4      | Dr. Kirti Shivakumar<br>NAAC coordinator & IQAC coordinator |    |
| 5      | Dr P M Charantimath   |    |
| 6      | Dr S G Chiniwar   |  |
| 7      | Dr Arif Shaikh  |   |
| 8      | Prof Shailaja Hiremath                                      |  |
| 9      | Mr. Vithal Deshpande-Office Superintendent                  |  |
| 10     | Mr. Raghunath Daptardar<br>Account Superintendent           |  |
| 11     | Elected Coordinator – One Male and One Female from IMF      |  |
| 12     | Mr Sujay Iti  |  |
| 13     | Mr Madhwa Acharya,<br>MD Abhishek alloys, Belgaum           |  |
| 14     | Mr Subodh Tembe,<br>MD Ohm Enterprises, Belgaum             |  |

## IQAC MEETING MINUTES AND RESOLUTIONS

A meeting of the IQAC was held on Sept 23<sup>rd</sup>, 2016 at 4.30 pm at the IQAC Room, KLS IMER. The discussions continued on 3<sup>rd</sup> October. The resolutions passed by the IQAC and details of the discussions are given below.

| Sl. No.   | Particulars  |
|---|--|
| 1   | To discuss the minutes and "Action Taken Report" of the meeting held on 19 <sup>th</sup> August , 2016 |
| The minutes of the previous meetings were read out and approved.  |  |
| 2   | To discuss the steps to be taken towards NBA.  |
| 3   | To discuss the road to autonomy.   |
| Regarding the above two points it was agreed that the next discussion regarding the same would be held after 14 <sup>th</sup> November, 2016, after Mr. L.G. Kulkarni, Chairman, GC and Director discuss the matter with the Board.                                 |  |
| 4   | To finalize dates for OBT.   |
| It was resolved to have the OBT between Dasara and Diwali. (Between 18 <sup>th</sup> October to 25 <sup>th</sup> October, 2016. IQAC suggested some venues and requested the coordinators to personally review the venues before placing the proposal before the GC |  |
| 5   | To identify students for IMF.  |
| The IQAC unanimously agreed that students should be elected and not nominated. Accordingly the IMF coordinator will conduct the elections before the 10 <sup>th</sup> of October, 2016.   |  |
| 6   | To make teams for research.  |

In order to enhance the research output of the faculty and facilitate multidisciplinary research, it was decided by the IQAC to make teams for research.

Accordingly teams were constituted. The details are as follows:-

1. Dr. Charanthimath , Ms. Sonal and Mr. Sanjay Deshpande
2. Dr.Kirti and Mr. Rahul Mailcontractor
3. Dr. Chiniwar , Mr. Shreekanth Naik and Mr. Ameet Kulkarni
4. Dr. Arif and Mr. Shrirang
5. Ms. Shailaja and Mr. Deshmukh
6. Ms. Deepa and It Staff

All teams were required to submit at least one research proposal on or before November 8<sup>th</sup> to the Director. After discussion and approval by the GC, seed money would be given from the IMER research grant. Concurrently the team should make an effort to get funding from external sources also.

The research progress would be reviewed in every IQAC meeting .

|   |  |
|---|--|
| 7 | To reallocate faculty for NAAC criteria. |
|---|--|

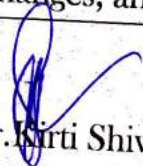
For the NAAC II cycle ,the teams working for each criteria will be as follows:-

- Criteria I - Ms. Shailaja and Mr. Shrirang  
Criteria II - Dr. Arif, Mr. Shreekanth and Mr. Sanjay  
Criteria III - Dr. Chiniwar and Mr. Ameet  
Criteria IV - Ms. Deepa and Mr. Sunil Kulkarni  
Criteria V - Dr. Kirti  
Criteria VI- Dr. Charantimath and Ms. Sonal  
Criteria VIII- Mr. Rahul Mailcontractor and Mr. Deshmukh

It was agreed that the progress towards NAAC must be discussed in every IQAC.

|   |   |
|---|---|
| 8 | To discuss about the existing self-appraisal format as suggested by the Governing Council Chairman. |
|---|---|

The existing format was discussed at length. Director and faculty suggested some changes, and Director will present this to the Chairman for consideration.

  
Dr. Kirti Shivakumar  
IQAC Coordinator



Karnatak Law Society's  
Institute of Management Education and Research  
Plot No. 77, Adarsh Nagar, Hindwadi, Belgaum – 590 011.



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## IQAC MEETING NOTICE

A meeting of the IQAC is scheduled to be held: **October 21<sup>st</sup>, 2016 at 4.30 pm**

Venue: - IQAC Room, KLS IMER

### AGENDA

| Sl. No. | Particulars  |
|---------|--|
| 1       | To discuss the "Action Taken Report" of the meeting held on 23 <sup>rd</sup> August , 2016   |
| 2       | <b>NAAC</b><br>2. a. To discuss the progress regarding NAAC peer team recommendations<br>2.b. To review the progress wrt NAAC related criteria wise documentation  |
| 3       | <b>Autonomy/NBA - To discuss the roadmap to autonomy.</b>  |
| 4       | <b>Research and Extension - To review the progress made in research and extension activities</b>   |
| 5       | <b>Events - To discuss about upcoming events</b>   |
| 6       | <b>Conferences /Seminars</b><br>To discuss the proposal of Dr .Kirti Shivakumar and HR students to present papers at the International HR Conference being held at SDM Mysore , 9 <sup>th</sup> -10 <sup>th</sup> Dec 2016 |
| 7       | <b>Academic related issues -</b><br>To discuss the query raised by Mr. Rahul Mailcontractor about the access to IMPARTUS videos .Currently the video can be viewed only from within the campus.                            |
| 8       | To discuss about starting Toastmasters' Club at IMER   |
| 9       | Any other matter with the permission of the Chairman , IQAC  |

Kindly make it convenient to attend.

Dr. Kirti Shivakumar

Professor, NAAC and IQAC coordinator

Cc to all IQAC members

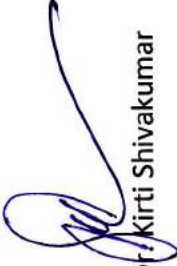
## ACTION TAKEN REPORT (ATR)

(For period 23<sup>rd</sup> September to 21<sup>st</sup> October, 2016)

A meeting of the IQAC was held on Sept 23<sup>rd</sup>, 2016 at 4.30 pm at the IQAC Room, KLS IMER. The discussions continued on 3<sup>rd</sup> October. Minutes of the meeting were shared with all IQAC members. Please find below the ATR for the resolutions passed by the IQAC.

| Actionable point | Resolutions passed by IQAC  | Follow up   | Remarks   |
|------------------|---|---|---|
| 1                | NBA /Autonomy<br>To discuss the matter and come up with an action plan 14 <sup>th</sup> October, 2016, after Mr. L.G. Kulkarni, Chairman, GC and Director discuss the matter with the Board.  | Mr. L.G. Kulkarni has had an interaction with the faculty and has made a presentation to the GC on 14 <sup>th</sup> October, 2016   | Director to brief faculty members about the board decision regarding NBA/autonomy   |
| 2                | Out Bound Training for juniors<br>It was resolved to have the OBT between Dasara and Diwali. (Between 18th October to 25th October, 2016. IQAC suggested some venues and requested the coordinators to personally review the venues before placing the proposal before the GC | Dr.Kirti Shivakumar coordinator for the OBT has placed a proposal to get approval for the programme. However the recommended dates may not be feasible as most venues hike up the prices as it is a holiday season. | Fresh dates are being looked into ( 24 <sup>th</sup> to 27 <sup>th</sup> October, 2016 or 3 <sup>rd</sup> to 5 <sup>th</sup> November , 2016) |
| 3                | IMER Students Management Forum<br>The IQAC unanimously agreed that students should be elected and not nominated. Accordingly the IMF coordinator should conduct the elections before the 10th of October, 2016.   | Elections have been conducted and the new IMF is in place.  |   |


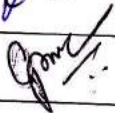


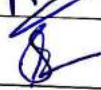
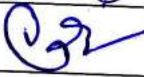
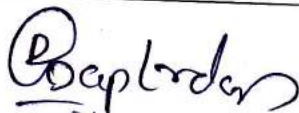
|   |                                      |  |   |  |
|---|--------------------------------------|--|---|--|
| 4 | Teams for research                   | <p>In order to enhance the research output of the faculty and facilitate multidisciplinary research, it was decided by the IQAC to make teams for research.</p> <p>Accordingly teams were constituted. All teams were required to submit at least one research proposal on or before November 8th to the Director.</p> | <p>Teams have been made. The research progress would be reviewed in every IQAC meeting.</p> |  |
| 5 | Reallocate faculty for NAAC criteria | <p>New teams have been made. It was agreed that the progress towards NAAC must be discussed in every IQAC.</p>   | <p>Teams are working .Files have been moved. New Files have been ordered.</p>               |  |
| 6 | Self-appraisal format                | <p>The existing self-appraisal report was discussed in depth and a new format was designed. It was also discussed in the faculty meeting.</p>  | <p>New format has been given to faculty.</p>  | <p>The self-appraisal for the period Jan-June 2016 must be handed over to the Director in the new format</p> |

  
 Dr. Kirti Shivakumar

Professor, NAAC and IQAC coordinator

# Attendance of Meeting

Date: 21<sup>st</sup> Oct' 2016.

| Sl. No | Name  | Signature   |
|--------|---|---|
| 1      | Shri Rajendra Belgaumkar<br>Chairman Governing Council      |   |
| 2      | Shri Ram Bhandare<br>Member Governing Council               |   |
| 3      | Dr. Purushottam Bung<br>Director, IQAC Chairman             | X   |
| 4      | Dr. Kirti Shivakumar<br>NAAC coordinator & IQAC coordinator |    |
| 5      | Dr P M Charantimath   |    |
| 6      | Dr S G Chiniwar   |  |
| 7      | Dr Arif Shaikh  |   |
| 8      | Prof Shailaja Hiremath                                      |   |
| 9      | Mr. Vithal Deshpande-Office Superintendent                  |   |
| 10     | Mr. Raghunath Daptardar<br>Account Superintendent           |   |
| 11     | Elected Coordinator – One Male and One<br>Female from IMF   |   |
| 12     | Mr Sujay Iti  |   |
| 13     | Mr Madhwa Acharya,<br>MD Abhishek alloys, Belgaum           |   |
| 14     | Mr Subodh Tembe,<br>MD Ohm Enterprises, Belgaum             |   |



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A meeting of the IQAC was held on: **October 21<sup>st</sup>, 2016 at 4.30 pm**  
Venue: - IQAC Room, KLS IMER

**MINUTES AND RESOLUTIONS**

| Sl. No. | Particulars   |
|---------|---|
| 1       | To discuss the "Action Taken Report" of the meeting held on 23 <sup>rd</sup> August , 2016<br>Minutes and Resolutions of the said meeting were read out and approved.   |
| 2       | <b>NAAC</b><br>2. a. To discuss the progress regarding NAAC peer team recommendations<br>2. b. To review the progress wrt NAAC related criteria wise documentation<br><br>Progress in various criteria were discussed. NAAC coordinator informed the IQAC that new files have been procured and would be distributed to Criteria Heads on or before October 25 <sup>th</sup> , 2016. Need to update the Faculty Meeting Minutes file were discussed.        |
| 3       | <b>Autonomy/NBA - To discuss the roadmap to autonomy.</b><br><br>Director informed the members about the discussion held with the GC and the presentation made by Mr. Kulkarni. The further action plan would be drawn up after the resolution from the board is received.<br><br>Henceforth it has been resolved that any event/activity/proposal should begin with an Objective/s and identify some measurable outcomes from the same must be documented. |
| 4       | <b>Research and Extension - To review the progress made in research and extension activities</b><br><br>All teams would be reminded that the Research Proposal must be sent to the Research Committee on or before 8 <sup>th</sup> November.  |



|   |   |
|---|---|
| 5 | <p><b>Events</b> - To discuss about upcoming events – The events coming up in the next two months are the OBT and the alumni Meet. OBT has been approved by the board and proposal for Alumni Meet has been placed before the GC for approval.</p>  |
| 6 | <p><b>Conferences /Seminars</b></p> <p>To discuss the proposal of Dr .Kirti Shivakumar and HR students to present papers at the International HR Conference being held at SDM Mysore , 9<sup>th</sup> -10<sup>th</sup> Dec 2016</p> <p>IQAC members appreciated the efforts of the students and recommended that they must be encouraged to present their research and that their expenses could be borne out of the student's research fund.</p> |
| 7 | <p><b>Academic related issues -</b></p> <p>To discuss the query raised by Mr. Rahul Mailcontractor about the access to IMPARTUS videos .Currently the video can be viewed only from within the campus.</p> <p>IQAC members felt that this was an issue which had to be deliberated in detail since there could be misuse and violation of intellectual property.</p>  |
| 8 | <p><b>To discuss about starting Toastmasters' Club at IMER</b></p> <p>Dr. Bung appraised the members about the Toastmasters' Club. Director informed that Ms. Sonal Revankar and Ms. Shailaja Hiremath would be deputed to attend the Toastmasters' Club meeting at BVB, Hubli to familiarize themselves with the functioning , mechanism, and process of the Club.</p>   |

  
Dr. Kirti Shivakumar

Professor, NAAC and IQAC coordinator

*Cc to all IQAC members*



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### **IQAC MEETING NOTICE**

A meeting of the IQAC is scheduled to be held: **December 28<sup>th</sup>, 2016, at 12 noon.**

Venue: - IQAC Room, KLS IMER

#### **AGENDA**

| <b>Sl. No.</b> | <b>Particulars</b>   |
|----------------|--|
| 1              | To discuss the minutes and "Action Taken Report" of the previous meetings                            |
| 2              | To discuss the steps to be taken towards NBA and autonomy  |
| 3              | To discuss the progress made towards recommendations of the NAAC peer team                           |
| 4              | To discuss the Admission Promotion Strategy proposal put forward by the Admission Committee          |
| 5              | To brainstorm proactive and reactive measures regarding absenteeism and discipline.                  |
| 6              | To discuss various steps regarding examinations- external experts for paper setting, evaluation etc. |
| 7              | To discuss dates for Samagam 2017  |
| 8              | Any other matter with the permission of the Chairman , IQAC  |

Kindly make it convenient to attend.

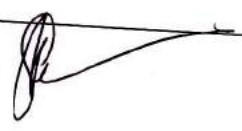
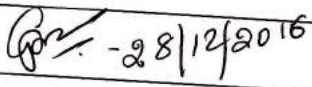

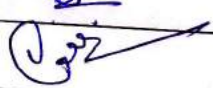
  
Dr. Arti Shivakumar

Professor , NAAC and IQAC coordinator

*Cc to all IQAC members*

Attendance of Meeting

Date: 28/12/2016

| Sl. No | Name  | Signature  |
|--------|---|--|
| 1      | Shri Rajendra Belgaumkar<br>Chairman Governing Council      |  |
| 2      | Shri Ram Bhandare<br>Member Governing Council               |  |
| 3      | Dr. Purushottam Bung<br>Director, IQAC Chairman             | ✓  |
| 4      | Dr. Kirti Shivakumar<br>NAAC coordinator & IQAC coordinator |    |
| 5      | Dr P M Charantimath   |   |
| 6      | Dr S G Chiniwar   |  |
| 7      | Dr Arif Shaikh  |   |
| 8      | Prof Shailaja Hiremath                                      |  |
| 9      | Mr. Vithal Deshpande-Office Superintendent                  |  |
| 10     | Mr. Raghunath Daptardar<br>Account Superintendent           |  |
| 11     | Elected Coordinator – One Male and One<br>Female from IMF   |  |
| 12     | Mr Sujay Iti  |  |
| 13     | Mr Madhwa Acharya,<br>MD Abhishek alloys, Belgaum           |  |
| 14     | Mr Subodh Tembe,<br>MD Ohm Enterprises, Belgaum             |  |


**IQAC MINUTES**

A meeting of the IQAC was held on **December 28<sup>th</sup>, 2016, at 12 noon** at IQAC Room, KLS IMER

**AGENDA**

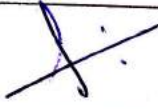



| Sl. No. | Particulars   |
|---------|---|
|         | 1. To discuss the minutes and "Action Taken Report" of the previous meetings.   |
| a       | Director expressed his satisfaction about the progress on "Research Work."  |
| b       | Discussion on publication from mentor group. Minimum one publication from mentor group should be aimed at, trying to convert good Internship projects into research papers or case studies. |
| c       | Recap taken of the last IQAC meeting points.  |
|         | 2. To discuss the steps to be taken towards NBA & autonomy.   |
| a       | NBA roadmap given by Dr. L. G. Kulkarni was discussed. (Feb 2017 to July-2018)  |
| b       | Presentation given by Dr. L. G. Kulkarni will be made by Dr. Kirti in faculty meeting.  |
| c       | OBE should follow in every step – for programmes , feedback forms , etc   |
|         | 3. To discuss the progress related to NAAC.   |
| a       | All proposals should henceforth go through IQAC.  |
| b       | For the coming cycle the Best practices which have been identified are: - 1. Internal evaluation reforms 2. Student's research.   |
| c       | Dr Charanthimath and Prof. Shrirang are required to make a policy regarding the same and ensure documentation.  |
|         | 4. To discuss the Admission Promotion Strategy proposal put forward by the Admission Committee.   |
| a       | Admission promotion strategy discussed.   |
| b       | Discussion on admission promotion, new video for admission promotion etc.   |

|   |  |
|---|--|
| c | Discussion on increasing admissions from areas like Goa, Chikkodi, Gokak, Bailhongal, Athani, Nipani, Kagal, Gadhinglaj etc.   |
| d | February second or third week – visit to all colleges for admission promotion.   |
| e | Same teams will be continued for admission promotion. (New teams are :- Shailaja & Deepa Saibannavar, Amit Kulkarni & Raju Kittur )  |
| f | Discussion on gift to be given on admission promotion to colleges: 5 Pen drives/college.   |
| g | College website: Explore if its possible to have an interactive chat window.   |
|   | 5. To brainstorm proactive and reactive measures regarding absenteeism and discipline. The IQAC decided to have a discussion regarding this in the Faculty meeting. Prof. Shrirang to ensure that every fourth Thursday of the month faculty meeting is held from 4 pm to 5 pm.  |
|   | 6. To discuss various steps regarding examinations- external experts for paper setting, evaluation etc. Proposal given by Prof. Shrirang was discussed and approved.   |
|   | 7. To discuss dates for Samagam 2017.  |
| a | Samagam would be held during the 4th week of February 2017 or 1 <sup>st</sup> week of March 2017 based on the final exam dates of the I year students.   |
| g | Any other matter with the permission of the Chairman , IQAC  |
| a | Discussion on Industrial Tour. Prof. Shailaja expressed that many students wanted to go to North India for the National Industrial Tour .She also expressed that the budget would have to be increased for the said tour. The IQAC advised her to collect quotations and place them before the GC at the earliest for discussion and approval. |
| b | SPSS legal software: Discussed the proposal of Dr. Charantimath to procure SPSS software for the Research Centre. Proposal was approved and forwarded to the GC for consideration.   |
| c | Follow-up is required: Regarding the Toast Master's Club Prof. Sonal & Prof. Shailaja will be attending the sessions at Hubli after the end semester exams.  |

  
Dr. Kirti Shivakumar

Professor, NAAC and IQAC coordinator

Cc to all IQAC members

| Sl. No | Name  | Signature  |
|--------|---|--|
| 1      | Chairman. Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham Bung , Director and IQAC Chairperson  |    |
| 3      | NAAC and IQAC coordinator, Dr Kirti Shivakumar  |    |
| 4      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                  |    |
| 5      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar . Account Superintendent        |  |
| 6      | Elected Coordinator - One Male and One Female from IMF  |  |
| 7      | Mr Sujay Iti  |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum        |  |



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## **IQAC MEETING NOTICE**

Upcoming meeting of the IQAC is scheduled on **March 17th, 2017 at 4.00 pm**  
at IQAC Centre, **KLS IMER, Belagavi**



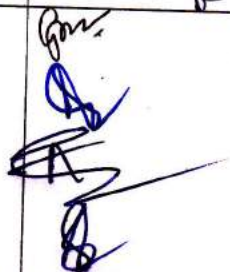
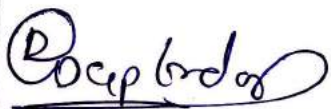
### **AGENDA**

| Sl. No. | Particulars   |
|---------|---|
| 1       | <b>NAAC</b><br>a. To discuss the progress regarding NAAC peer team recommendations  |
| 2       | To discuss proposal of Dr. Poornima Charantimath, Professor regarding workshop on <b>"Qualitative &amp; Quantitative Analysis in Research using SPSS"</b> . |
| 5       | Any other matter with the permission of the Chairman , IQAC   |

Kindly make it convenient to attend.

IQAC coordinator

*Cc to all IQAC members*

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Chairman Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham Bung , Director and IQAC Chairperson   |    |
| 3      | NAAC and IQAC coordinator, Dr Kirti Shivakumar   |    |
| 4      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |    |
| 5      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
| 6      | Elected Coordinator - One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum       |  |





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## **IQAC MEETING MINUTES**


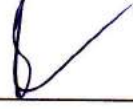
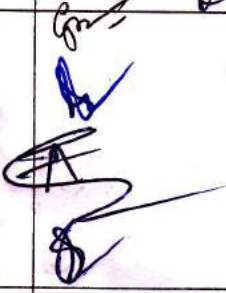
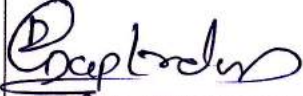
**March 17th, 2017 at 4.00 pm**

### **AGENDA**

| Sl. No. | Particulars  |
|---------|--|
| 1       | <b>NAAC</b><br>The progress regarding NAAC peer team recommendations was discussed in detail.  |
| 2       | The report of Dr. Poornima Charantimath, Professor regarding workshop on <b>"Qualitative &amp; Quantitative Analysis in Research using SPSS"</b> .<br>The report was read out and it was decided that more such workshops/seminars must be organized by the research Centre. |
| 5       | Any other matter with the permission of the Chairman , IQAC  |

  
IQAC coordinator

***Cc to all IQAC members***

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Chairman Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham.Bung , Director and IQAC Chairperson   |    |
| 3      | NAAC and IQAC coordinator, Dr Kirti Shivakumar   |    |
| 4      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |    |
| 5      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
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**Institute of Management Education and Research**

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### **IQAC MEETING NOTICE**

Upcoming meeting of the IQAC is scheduled on April 21<sup>st</sup>, 2017 at 4.00 pm




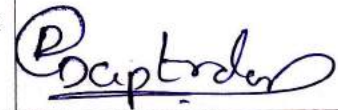
at IQAC Centre, **KLS IMER, Belagavi**

### **AGENDA**

| Sl. No. | Particulars  |
|---------|--|
| 1       | <b>NAAC</b><br>a. To discuss the progress regarding NAAC peer team recommendations   |
| 2       | To discuss proposal of Dr. Mohan M. Phadke, for <b>preparing ourselves for autonomy.</b>   |
| 3       | To discuss about offering our consultancy services to Belgaum Foundry cluster for preparing DPR for establishment of <b>“Common Engineering Facility Centre “</b> at Belgaum Foundry Cluster.  |
| 4       | To discuss proposal of Mr. Shreekant G. Naik & Mr. Ameet Kulkarni for organizing <b>“Superlative Internship Project – 2017”</b> contest on Saturday the 6 <sup>th</sup> May, 2017.   |
| 5       | To discuss proposal of Mr. Shreekant G. Naik, Sr. Lecturer for organizing 2 days training session / workshop on <b>“Digital Marketing” by Makeintern &amp; Carpediem (IIMC)</b> for 2 <sup>nd</sup> semester Marketing students on 8 <sup>th</sup> & 9 <sup>th</sup> May 2017. |
| 6       | Any other matter with the permission of the Chairman , IQAC  |

Kindly make it convenient to attend.

  
IQAC coordinator *Cc to all IQAC members*

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Chairman Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham Bung , Director and IQAC Chairperson   |    |
| 3      | NAAC and IQAC coordinator, Dr Kirti Shivakumar   |    |
| 4      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |    |
| 5      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
| 6      | Elected Coordinator - One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum       |  |



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## IQAC MEETING MINUTES

April 21<sup>st</sup>, 2017 at 4.00 pm

| Sl. No. | Particulars  |
|---------|--|
| 1       | <b>NAAC</b><br>a. To discuss the progress regarding NAAC peer team recommendations   |
| 2       | To discuss the outcome of the workshop of Dr. Mohan M. Phadke, for <b>preparing ourselves for autonomy</b> .<br>Some of the important suggestions made:-<br>Identifying star performers among students<br>Setting up a CSR audit cell and taking up projects<br>Preparing for autonomy requires lots of preparation, bigger team |
| 3       | The consultancy services of IMER to Belgaum Foundry cluster for preparing DPR for establishment of <b>“Common Engineering Facility Centre “</b> at Belgaum Foundry Cluster was appreciated.  |
| 4       | Proposal of Mr. Shreekant G. Naik & Mr. Ameet Kulkarni for organizing <b>“Superlative Internship Project – 2017”</b> contest on Saturday the 6 <sup>th</sup> May, 2017 was approved.   |
| 5       | Proposal of Mr. Shreekant G. Naik, Sr. Lecturer for organizing 2 days training session / workshop on <b>“Digital Marketing” by Makeintern &amp; Carpediem (IIMC)</b> for 2 <sup>nd</sup> semester Marketing students on 8 <sup>th</sup> & 9 <sup>th</sup> May 2017 was approved.   |
| 6       | Any other matter with the permission of the Chairman , IQAC  |

  
IQAC coordinator

Cc to all IQAC members



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### **IQAC MEETING NOTICE**

Upcoming meeting of the IQAC is scheduled on April 21<sup>st</sup>, 2017 at 4.00 pm

at IQAC Centre, **KLS IMER, Belagavi**

### **AGENDA**

| Sl. No. | Particulars  |
|---------|--|
| 1       | <b>NAAC</b><br>a. To discuss the progress regarding NAAC peer team recommendations   |
| 2       | To discuss proposal of Dr. Mohan M. Phadke, for <b>preparing ourselves for autonomy.</b>   |
| 3       | To discuss about offering our consultancy services to Belgaum Foundry cluster for preparing DPR for establishment of <b>“Common Engineering Facility Centre “</b> at Belgaum Foundry Cluster.  |
| 4       | To discuss proposal of Mr. Shreekant G. Naik & Mr. Ameet Kulkarni for organizing <b>“Superlative Internship Project – 2017”</b> contest on Saturday the 6 <sup>th</sup> May, 2017.   |
| 5       | To discuss proposal of Mr. Shreekant G. Naik, Sr. Lecturer for organizing 2 days training session / workshop on <b>“Digital Marketing” by Makeintern &amp; Carpediem (IIMC)</b> for 2 <sup>nd</sup> semester Marketing students on 8 <sup>th</sup> & 9 <sup>th</sup> May 2017. |
| 6       | Any other matter with the permission of the Chairman , IQAC  |

Kindly make it convenient to attend.

  
IQAC coordinator *Cc to all IQAC members*



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## NOTICE

Upcoming meeting of the IQAC is scheduled on May ~~10~~<sup>19</sup>th, 2017 at 4.00 pm  
at IQAC Centre, KLS IMER, Belagavi

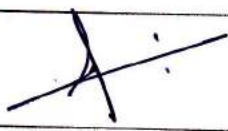

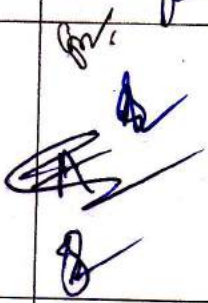

## AGENDA

| Sl. No. | Particulars   |
|---------|---|
| 1       | <b>NAAC</b><br>a. To discuss the progress regarding NAAC peer team recommendations  |
| 2       | To discuss proposal of Dr. Poornima M. Charantimath, Professor to conduct <b>In-house B plan competition</b> for the students enrolled for EDI program.   |
| 3       | To discuss strategy to strengthen teaching, research (interdisciplinary & multidisciplinary) & the brand image of the IMER through <b>recruiting faculty from the specialized disciplines</b> like; Accounting, Statistics, Information Technology and Science and Economics. |
| 4       | Any other matter with the permission of the Chairman , IQAC   |

Kindly make it convenient to attend.

  
IQAC coordinator

*Cc to all IQAC members*

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Chairman Governing Council – Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham Bung , Director and IQAC Chairperson   |    |
| 3      | NAAC and IQAC coordinator, Dr Kirti Shivakumar   |    |
| 4      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |    |
| 5      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
| 6      | Elected Coordinator – One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum       |  |





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Minutes of the IQAC meeting held on May 10th, 2017 at 4.00 pm at IQAC, KLS IMER

| Sl. No. | Particulars  |
|---------|--|
| 1       | <b>NAAC</b><br>Discussed the progress regarding NAAC peer team recommendations<br>The various recommendations were discussed in detail. Faculty were encouraged to make publications their priority.   |
| 2       | Discussed proposal of Dr. Poornima M. Charantimath, Professor to conduct <b>In-house B plan competition</b> for the students enrolled for EDI program.<br>Competition will be held in the first week of June 2017. Budget of Rs.25000/- has been sanctioned.   |
| 3       | To discuss strategy to strengthen teaching, research (interdisciplinary & multidisciplinary) & the brand image of the IMER through <b>recruiting faculty from the specialized disciplines</b> like; Accounting, Statistics, Information Technology and Science and Economics.<br>Proposal will be given to GC by IQAC Chairman regarding this. The IQAC felt it was the need of the hour to have a team of faculty from various disciplines which could add to the research and consultancy output of the institute. |
| 4       | Any other matter with the permission of the Chairman , IQAC - NIL  |

  
IQAC coordinator



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## **NOTICE**

Upcoming meeting of the IQAC is scheduled on **June 16th, 2017 at 4.00 pm**  
at IQAC Centre, **KLS IMER, Belagavi**





### **AGENDA**

| <b>Sl. No.</b> | <b>Particulars</b>   |
|----------------|--|
| <b>1</b>       | <b>NAAC</b><br>a. To discuss the progress regarding NAAC peer team recommendations   |
| <b>2</b>       | To discuss about submission of funded resources proposal titled <b>“Skill gap analysis for shop floor &amp; Middle level Employees of Foundries, located in Tier II cities – Belagavi”</b> seeking grant from AIMS Research & Innovation Fellowship (ARIF) of Rs. 1,00,000/- |
| <b>3</b>       | To discuss regarding sponsoring of <b>“Antaraprerana – 2017”</b> – In-house B plan competition by EDI, Ahmedabad scheduled on 6 <sup>th</sup> June 2017.   |
| <b>5</b>       | Any other matter with the permission of the Chairman , IQAC  |

Kindly make it convenient to attend.

  
IQAC coordinator

*Cc to all IQAC members*

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Chairman Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham Bung , Director and IQAC Chairperson   |    |
| 3      | NAAC and IQAC coordinator, Dr Kirti Shivakumar   |    |
| 4      | Dr P M Charantimath,<br>Dr S G Chiniwar,<br>Dr Arif Shaikh<br>Prof Shailaja Hiremath                 |    |
| 5      | Mr. Vittal Deshpande-Office Superintendent<br>Mr. Raghunath Daftardar Account Superintendent         |  |
| 6      | Elected Coordinator - One Male and One Female from IMF   |  |
| 7      | Mr Sujay Iti   |  |
| 8      | Mr Madhwa Acharya, MD Abhishek alloys, Belgaum<br>Mr Subodh Tembe, MD Ohm Enterprises, Belgaum       |  |



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## MINUTES OF IQAC MEETING

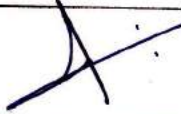
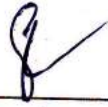

June 16th, 2017 at 4.00 pm

### AGENDA

| Sl. No. | Particulars   |
|---------|---|
| 1       | <b>NAAC</b><br>It was suggested that research teams must be constituted to work on research projects and that Institute funding can be given for development of case studies and projects.  |
| 2       | Submission of funded resources proposal titled " <b>Skill gap analysis for shop floor &amp; Middle level Employees of Foundries, located in Tier II cities – Belagavi</b> " seeking grant from AIMS Research & Innovation Fellowship (ARIF) of Rs. 1,00,000/- Dr. bung and Professor Sanjay Deshpande have made the proposal, IQAC appreciated the efforts and gave suggestions how to make the project more useful |
| 3       | Any other matter with the permission of the Chairman , IQAC - None  |

IQAC coordinator

Cc to all IQAC members

| Sl. No | Name   | Signature  |
|--------|--|--|
| 1      | Chairman Governing Council - Shri Rajendra Belgaumkar<br>Member Governing Council- Shri Ram Bhandare |  |
| 2      | Dr. Purushotham Bung , Director and IQAC Chairperson   |  |
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