



Karnatak Law Society's
Institute of Management Education and Research
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011

IQAC MEETING NOTICE

IQAC meeting is scheduled on Wednesday, 11th July, 2018 at 11.30 am at workshop hall, IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To discuss and finalise the subject allocation.
2	To discuss the status of internship project of 2 nd Semester students
3	To discuss academic proposals for the next quarter
4	To discuss the feedback analysis of stakeholders.
5	Any other matter with the permission of the Chairman, IQAC.

Kindly acknowledge and make it convenient to attend.



Mrs. Shailaja Hiremath

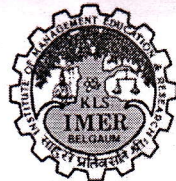
NAAC & IQAC coordinator

Karnatak Law Society's

Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,

Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (11.7.2018)

Sl. No.	NAME	SIGNATURE
1	Dr. S. G. Chiniwar, Director Chairman, IQAC	
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	
4	Dr. Kirti Shivakumar, Professor	
5	Dr. Arif Shaikh, Professor	
6	Mr. Shrirang A Deshpande	
7	Mr. Omkar Kulkarni (FDA)	
8	Mr. Raghunath Daftadar, OS(Accts)	
9	Sri. Rajendra Belgaumkar Chairman, Governing Council	
10	Sri. Ram Bhandare Member, Governing Council	
11	Elected Male Coordinator from IMF	
12	Elected Female Coordinator from IMF	
13	Mr. Sujay Iti Member Alumnus	
14	Mrs. Shilpa Bhirangi Pragati Engineering Belgaum Pvt. Ltd., Belagavi	
15	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	
16	Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt. Ltd.,	



Karnatak Law Society's
Institute of Management Education and Research

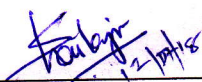
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
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MINUTES OF THE IQAC MEETING
(July 11, 2018)

Agenda Point No.	Minutes
1	<p>To discuss and finalise the subject allocation.</p> <p>IQAC reviewed and approved subject allocation to faculty members for ensuing odd semester (I & III). Details of the subject allocation is enclosed in Annexure 1.</p>
2	<p>To discuss the status of internship project of 2nd Semester students</p> <p>Mr. Shirang Deshpande, PGP Coordinator briefed about the status of the internship. Only 30% of the students have confirmed their internship with PGP Coordinator and rest of the students have not reported the exact status of their internship. IQAC has advised the respective mentors to follow up with their mentees to ensure 100% internship for students.</p>
3	<p>To discuss academic proposals submitted by faculty members</p> <ol style="list-style-type: none">1. Certificate programme on Family Business: KLS IMER had organized a Certification programme on family businesses on 5th, 6th and 7th July 2018. The programme was coordinated by Dr. Poornima Charantimath, Dr. Arif Shaikh and Mr. Ajay Jamnani. IQAC appreciated the initiative.2. HR-CONNECT: IQAC members discussed the proposal Mrs. Shailaja G. Hiremath to start a professional forum HR-CONNECT. The purpose of HR-CONNECT is to bring all HR professionals from Belagavi on one platform for creating synergy to achieve excellence in the area of people management and to strengthen the association between industries and the institute. IQAC recommended the proposal to be placed in GC meeting to be held on 13th July 2018 for approval.3. Enrollment of students for EDII DEBM course for the year 2018-19: IQAC has recommended the proposal submitted by Dr. Poornima Charantimath regarding enrolling students to EDII Course for the year 2018-19, to be placed in GC meeting for approval.

4	<p>To discuss the feedback analysis of stakeholders.</p> <p>IQAC members discussed and analysed the feedback for the year 2018, taken from students, alumni, parents and recruiters. The feedback is found to be satisfactory. IQAC will consider the suggestions provided by stakeholders on certain aspects in the area of academics, canteen services, and placement services etc., for further improvement. The analysis is to be submitted to GC.</p>
5	<p>Any other matter with the permission of the Chairman, IQAC.</p> <ol style="list-style-type: none">1. IQAC members discussed and reviewed the final draft of AQAR 2017-18 and recommended the same to be placed before the GC for approval.2. IQAC appreciated the faculty coordinators of PG CET/ KMAT Crash Course and Super Crash Course 2018 for successfully conducting one week programme for MBA aspirants.3. IQAC appreciated Mr. Sunil Kulkarni, Librarian and his team for coordinating the activity to donate 450 Kgs of used newspapers, magazines etc to Shantai Vrudhashram's Vidya Aadhaar project.


12/11/18

Mrs. Shailaja G. Hiremath
NAAC & IQAC coordinator



IQAC MEETING NOTICE

IQAC meeting is scheduled on Monday, 6th August, 2018 at 11.30 am at workshop hall, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To discuss the admission status and updates regarding the PG CET Counselling process
2	To discuss regarding the teaching and non-teaching staff dress code, notified as per the circular received from the office of registrar, KLS Belagavi
3	To discuss the proposals submitted by faculty members regarding forth coming events: <ul style="list-style-type: none">• Foundation Day Celebration on 16th September 2018; submitted by Prof. Shreekant Naik and Prof. Sanjay Deshpande• Aarambh-2018, the orientation programme for new batch 2018-20 tentatively to be scheduled in the first week of September; submitted by Mrs. Shailaja G. Hiremath and Mr. Rahul Mailcontractor• Session by Prof. Shrinivas Mangalwade on anti-plagiarism and related software; submitted by Ms. Deepa Saibannavar tentatively on 24th August 2018
4	To discuss the proposal submitted by Prof. B. K Deshmukh to start Swayam-Local Chapter of NPTEL by IMER
5	To discuss the progress on developing POs, PEOs and COs
6	To constitute Steering Committee for NAAC and NBA
7	To initiate the process of standardizing subject file documentation by faculty members
8	To discuss regarding organizing IQAC meeting with external members in the beginning of new academic year
9	Any other matter with the permission of the Chairman, IQAC. <ul style="list-style-type: none">• Proposal on Yoga Sessions for IMER staff• Inauguration of Vermicomposting Pit on tentatively on 8th August 2018• HR-CONNECT session by Mr. Venkatesh Rathod, SADF, Belagavi on 13th August 2018• KLS Toastmasters Club demo meeting on 25th August 2018• Changing/removing boards having old data

Kindly acknowledge and make it convenient to attend.

Sd/-

Mrs. Shailaja Hiremath
NAAC & IQAC coordinator

ATTENDANCE OF MEMBERS FOR IQAC MEETING (06.8.2018)

NAME	SIGNATURE
Dr. S. G. Chiniwar, Director Chairman, IQAC	
Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	
Dr. P. M. Charantimath, Professor	6/8/18
Dr. Kirti Shivakumar, Professor	
Dr. Arif Shaikh, Professor	
Mr. Shrirang A Deshpande	6/8/18
Mr. Omkar Kulkarni (FDA)	
Mr. Raghunath Daftadar, OS(Accts)	
Sri. Rajendra Belgaumkar Chairman, Governing Council	
Sri. Ram Bhandare Member, Governing Council	
Elected Male Coordinator from IMF	
Elected Female Coordinator from IMF	
Mr. Sujay Iti Member Alumnus	
Mrs. Shilpa Bhirangi Pragati Engineering Belgaum Pvt. Ltd., Belagavi	
Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	
Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt. Ltd.,	



MINUTES OF THE IQAC MEETING

6th August 2018

Agenda No.	Minutes
1	<p>Discussion on the admission status and updates regarding the PG CET Counselling process</p> <p>Updates regarding the admission status and PG CET Counselling process were discussed.</p>
2	<p>Discussion regarding the teaching and non-teaching staff dress code, notified as per the circular received from the office of registrar, KLS Belagavi</p> <ul style="list-style-type: none">• IQAC decided to implement the circular regarding dress code as notified by KLS the office of registrar, KLS Belagavi.• IQAC has recommended all IMER staff to adhere to the dress code and to wear identity card• The dress code for the students was recommended as below:<ul style="list-style-type: none">➤ Institute uniform and identity card with formal leather shoes on every Monday and Thursday➤ Institute T-Shirt, Jeans and comfortable shoes on Saturdays➤ Other days-Formals and Shoes
3	<p>Discussion on the proposals submitted by faculty members regarding forth coming events:</p> <p>Dr. S. G. Chiniwar, Director, KLS IMER Belagavi briefed the highlights of Foundation Day Celebration on 16th September 2018 as mentioned in the proposal submitted by Prof. Shreekant Naik and Prof. Sanjay Deshpande</p> <ul style="list-style-type: none">➤ Successful Local entrepreneur to be felicitated is Mr. Sachin Sabnis, MD, Belgaum Ferrocast India Private Limited, Belagavi➤ Keynote address by Prof. G. Raghuram, Director-IIMB➤ Classical based music programme by Mr. Pranav Kulkarni from Pune will be followed by formal function. Cultural programme will be coordinated by Dr. Poornima Charantimath <p>Aarambh-2018, the orientation programme for new batch 2018-20; submitted by Mrs. Shailaja G. Hiremath and Mr. Rahul Mailcontractor</p> <ul style="list-style-type: none">➤ IQAC suggested to schedule Aarambh 2018 in the first week of October 2018 considering the timeline of PG CET Counselling Process➤ IQAC recommended to introduce reorientation programme to Senior batch students (III Semester)

- Dr. Kirti Shivkumar suggested to have session by Mr. Mohan Kumar from Wipro for senior batch.
- IQAC members Mr. Shrirang Deshpande and Dr. Arif Shaikh suggested to include session by TPO, session on competitive exams and other career oriented exams like UGC NET, SET etc., to senior batch students

Session by Prof. Shrinivas Mangalwade on anti-plagiarism and related software; submitted by Ms. Deepa Saibannavar to be organised tentatively on 24th August 2018

- IQAC recommended the session on anti-plagiarism and was of the opinion that such session will help faculty researchers as plagiarism is being viewed very seriously in academic research as notified by regulatory authorities like UGC, AICTE and affiliating universities.
- The same will help to include articles, free from plagiarism in IMER journal Tatva

4 **Discussion on the proposal submitted by Prof. B. K Deshmukh to start Swayam-Local Chapter of NPTEL by IMER**

- IQAC recommended to start Swayam-Local Chapter of NPTEL. As this initiative helps the institute in accreditation. The faculty members and students can benefit from online advanced courses.

5 **Discussion on the progress on developing POs, PEOs and COs**

- IQAC has asked the faculty members to complete the survey of stakeholders to get the insights for framing POs, COs etc and submit the same to Dr. Kirti Shivkumar to take the process forward.
- Dr. Kirti Shivkumar suggested to have 3 days workshop on developing Programme Objectives (POs), Course Objectives (COs) etc by Prof. N.J Rao an expert on NAAC and NBA from IISc, Bengaluru. IQAC has requested her to prepare proposal and place it before GC.

6 **Discussion on constituting Steering Committee for NAAC and NBA**

- IQAC members agreed to continue as steering committee members for time being and Ms. Deepa Saibannavar has been inducted considering the requirement of technical assistance in integrating NAAC and NBA process in campus/learning management software

7 **Initiating the process of standardizing subject file documentation by faculty members**

- Considering the importance of documentation for NAAC, NBA and Autonomy, IQAC has decided to standardize the format of subject file documentation by faculty members
- In this regard, Ms. Deepa Saibannavar has been assigned to make a presentation on various academic document formats to the faculty members in the faculty meeting to be scheduled on 13th August 2018.
- IQAC suggested all three coordinators of NAAC, NBA and Autonomy to have a meeting in the third week of August 2018 for determining the common ground to ensure smooth flow of work in all processes and decide common criteria for the formation of various faculty committees

8 **Discussion regarding organizing IQAC meeting with external members in the beginning of new academic year**

- IQAC has decided to plan a meeting with external members tentatively on 7th/8th of September 2018. IQAC members agreed to work on agenda points to be discussed with external experts during the meeting.

- 9 Discussion on any other matter with the permission of the Chairman, IQAC.
- Proposal on Yoga Sessions for IMER staff submitted by Dr. P. M Charantimath, Mr. Sunil Kulkarni and Mr. Basavraj Kumasi, was appreciated by IQAC as the same helps staff to keep themselves fit.
 - IQAC considered the following proposals
 - Inauguration of Vermicomposting Pit on tentatively on 8th or 10th of August 2018
 - HR-CONNECT session by Mr. Venkatesh Rathod, SADF, Belagavi will be scheduled tentatively on 13th August 2018
 - KLS Toastmasters Club demo meeting will be conducted on 25th August 2018.
 - IQAC suggested Office superintendent to initiate the work of changing/removing boards having old data

Note: All recommendations made by IQAC on various proposals in this meeting, will be placed before GC on 10th August 2018 for approval.



Mrs. Shailaja Hiremath

NAAC & IQAC coordinator



**Karnatak Law Society's
Institute of Management Education and Research**
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,
Belagavi-590011




IQAC MEETING NOTICE

IQAC meeting is scheduled on Thursday, 2nd May, 2019 at 4.30 pm at workshop hall, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To brief the activities of IQAC
2	To discuss the developments in the process towards Autonomy
3	To discuss the progress in documentation for AAA
4	To discuss the reconstitution of the cell and IQAC functioning

Kindly acknowledge and make it convenient to attend.



Mrs. Shailaja Hiremath
NAAC & IQAC Coordinator



Karnatak Law Society's

Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,

Belagavi-590011



ATTENDANCE OF MEMBERS FOR IQAC MEETING (02.05.2019)

Sl. No.	NAME	SIGNATURE
1	Dr. Atul R. Deshpande Chairman, IQAC	<i>Atul R. Deshpande</i>
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	<i>Shailaja Hiremath</i> 2/5/19
3	Dr. P. M. Charantimath, Professor	<i>P. M. Charantimath</i> 2/5/19
4	Dr. Kirti Shivakumar, Professor	<i>Kirti Shivakumar</i>
5	Dr. S. G. Chiniwar, Professor	<i>S. G. Chiniwar</i>
6	Dr. Arif Shaikh, Professor	
7	Mr. Shrirang A Deshpande	<i>Shrirang A Deshpande</i> 2/5/19
8	Ms. Venkatesh - Badgambli OS (Accts)	
9	Ms. Omkar Kulkarni (FDA)	
10	Sri. Rajendra Belgaumkar Chairman, Governing Council	
11	Sri. Ram Bhandare Member, Governing Council	
12	Elected Male Coordinator from IMF	
13	Elected Female Coordinator from IMF	
14	Mr. Sujay Iti Member Alumnus	
15	Mrs. Shilpa Bhirangi Pragati Engineering Belgaum Pvt. Ltd., Belagavi	
16	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	
17	Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt. Ltd.,	



Minutes of IQAC meeting

(Held on Thursday, 2nd May, 2019 at 4.30 pm at workshop hall, KLS IMER, Belagavi)

Agenda No.	Minutes
1	<p>To brief the activities of IQAC</p> <p>Dr. Atul Deshpande, Director and Chairperson IQAC welcomed the members. IQAC coordinator briefed the role of IQAC in following areas:</p> <ul style="list-style-type: none">• Academic Proposals• Research• Academic and Administrative Audit (AAA) report -2018 <p>Suggestions provided in AAA report was discussed in detail and it was resolved by the members to carry out the following actions:</p> <ul style="list-style-type: none">• Arrive at benchmark for research activities of the institute• Review the research work of faculty members• Introduce German Language certification course as value added course for 1st year students. Dr. Kirti Shivkumar has been requested to work out the modalities to run the course• Mr. Ajay Jamnani to carry out the survey with students, who have opted Predictive Analysis MOOC Course to understand the benefits of the course
2	<p>To discuss the developments in the process towards Autonomy</p> <p>Following points were discussed, related to Autonomy:</p> <ul style="list-style-type: none">• Autonomy application form has been uploaded on UGC portal on 6th April, 2019.• Autonomy application form to Parent University, RCUB has been submitted on 26th April, 2019• The payment has been made to RCU related to Autonomy• All faculty members have been requested to send their ideas related to Autonomy to Director Sir's email latest by the end of next week (on or before 11th May 2019)
3	<p>To discuss the progress in documentation for AAA</p> <ul style="list-style-type: none">• It was resolved to refer the new guidelines of NAAC and do comparative analysis with the old format for necessary documentation and study changes in the criteria weightage points• It was resolved that IQAC members to conduct the internal AAA on a suitable date in consultation with NAAC Criteria heads
4	<p>To discuss the reconstitution of the cell and IQAC functioning</p> <ul style="list-style-type: none">• It was resolved to retain the present structure of IQAC and place the same in GC meeting scheduled on 14th June 2019 for approval• It was decided to have IQAC meeting once in a month.

Meeting on progress made towards preparation of AQAR 2018-19

Message

IQAC IMER <iqac@klsimer.edu>

Fri, May 31, 2019 at 3:43 PM

To: sghiniwar@klsimer.edu, "Dr. Kirti" <dr.kirti@klsimer.edu>, Anif shaikh <arifshaikh@klsimer.edu>, deepa saibannavar <deepa@klsimer.edu>, poornima charantimath <drcharantimath@klsimer.edu>, rahul mailcontractor <rahul.mailcontractor@klsimer.edu>, Shailaja Hiremath <shailajagh@klsimer.edu>, shrirangdeshpande@klsimer.edu, ameer kulkarni <ameer_kulkarni@klsimer.edu>, shreekant_naik@klsimer.edu, ajay@klsimer.edu, sanjaydeshpande@klsimer.edu, basavaraj kumasi <basavaraj@klsimer.edu>, Ignesh Sakri <ignesh.sakri@klsimer.edu>, Sunil Kulkarni <imerlibrary@gmail.com>
Cc: Director | KLS IMER <director@klsimer.edu>

Dear all,

This is to inform you all that the meeting has been scheduled tomorrow, Saturday, 1st June 2019 on behalf of IQAC, at 3.30 in the Workshop hall.

Agenda for the meeting is as follows:

1. Discussion on the Gap analysis wrt AQAR 2018-19 (Criteria wise)
2. Briefing by IQAC Coordinator based on example of one institute which has already adopted new version of documentation made available on their website.

Thank you

Note: Those who have class @ 3.30 pm need not attend and later take the updates from your respective criteria heads.

--

With regards

Mrs. Shailaja Hiremath
Asst. Professor
NAAC and IQAC Coordinator
KLS IMER
[Belgaum 590011](#)
[Karnataka India](#)

Email:
MOB: 9448866307

IQAC IMER <iqac@klsimer.edu>

Sat, Jun 1, 2019 at 12:00 PM

To: sghiniwar@klsimer.edu, "Dr. Kirti" <dr.kirti@klsimer.edu>, Anif shaikh <arifshaikh@klsimer.edu>, deepa saibannavar <deepa@klsimer.edu>, poornima charantimath <drcharantimath@klsimer.edu>, rahul mailcontractor <rahul.mailcontractor@klsimer.edu>, Shailaja Hiremath <shailajagh@klsimer.edu>, shrirangdeshpande@klsimer.edu, ameer kulkarni <ameer_kulkarni@klsimer.edu>, shreekant_naik@klsimer.edu, ajay@klsimer.edu, sanjaydeshpande@klsimer.edu, basavaraj kumasi <basavaraj@klsimer.edu>, Ignesh Sakri <ignesh.sakri@klsimer.edu>, Sunil Kulkarni <imerlibrary@gmail.com>, accounts@klsimer.edu, omkar@klsimer.edu, desaisumanthi <desaisumanthi@klsimer.edu>
Cc: Director | KLS IMER <director@klsimer.edu>

Dear all,

Referring to the discussion in today's meeting, I am here by sending the material related to new manual/feedback pertaining to NAAC downloaded from NAAC website as on 1st June 2019.

I request all of you to study thoroughly to get the essence of NAAC requirements for better AQAR 2018-19 and score in 2nd cycle.













Thank you.

K.L.S. INSTITUTE OF MANAGEMENT EDUCATION AND RESEARCH, BELGAUM

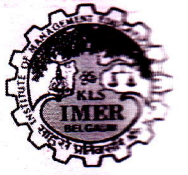
Phone No.0831-2405511,12,13,14 Fax.No.0831-2481745

E-mail : directoredu@klsimer.edu Website : www.klsimer.edu

LIST OF TEACHING STAFF

S.No.	Name of the Faculty	Designation	Signature
1	Dr. Atul R Deshpande	Director	
2	Dr.Mrs.Kirti Shivakumar	Professor	
3	Dr.S.G.Chiniwar	Professor	
4	Dr.Arif Shaikh	Professor	
5	Mrs.Shailaja G.Hiremath	Asst.Prof.	
6	Mr. Shrirang A Deshpande	Asst.Prof.	
7	Mr. Sanjay K. Deshpande	Asst. Prof.	
8	Mr. Shreekant G.Naik	Sr. Lecturer	
9	Mr. Rahul R. Mail Contractor	Asst.Prof.	
10	Mr. Ajay Jamnani	Asst. Prof.	
11	Ms. Deepa D. Saibannavar	Asst. Prof.	
12	Mr. Ameet V. Kulkarni	Asst.Prof.	
13	Mr. Basavaraj A. Kumasi	Physical Education Director	
14	Mr. Ignesh P. Sakri	Training & Placement Officer	
15	Dr.Mrs. P.M.Charantimath	Professor	
16	Mr. Sunil Nikalpat, Librarian	Asst Prof.	

17. Sunil Nikalpat, Librarian 



IQAC MEETING NOTICE

IQAC meeting is scheduled on Wednesday, 19th June, 2019 at 4.30 pm at workshop hall, KLS IMER, Belagavi.

AGENDA

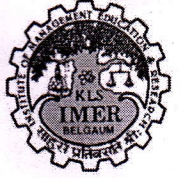
Sl. No.	Particulars
1	To review the Gap Analysis done w.r.t NAAC Criteria
2	To review the faculty assessment criteria
3	To discuss the schedule for AAA
4	Any other matter with the permission of Chairperson

Kindly acknowledge and make it convenient to attend.

Mrs. Shailaja Hiremath
NAAC & IQAC coordinator

Karnatak Law Society's
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ATTENDANCE OF MEMBERS FOR IQAC MEETING (19-06-2019)

Sl. No.	NAME	SIGNATURE
1	Dr. Atul R. Deshpande Chairman, IQAC	<i>[Signature]</i>
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	<i>[Signature]</i> 19/6/19
3	Dr. P. M. Charantimath, Professor	<i>[Signature]</i> 19/6/2019
4	Dr. Kirti Shivakumar, Professor	<i>[Signature]</i> 19/6/19
5	Dr. S. G. Chiniwar, Professor	<i>[Signature]</i>
6	Dr. Arif Shaikh, Professor	<i>[Signature]</i> 19/6/2019
7	Mr. Shrirang A Deshpande	<i>[Signature]</i> 19/6/2019
8	Mr. Venkatesh Badgandi OS(Accts)	
9	Mr. Omkar Kulkarni (FDA)	
10	Sri. Rajendra Belgaumkar Chairman, Governing Council	
11	Sri. Ram Bhandare Member, Governing Council	
12	Elected Male Coordinator from IMF	
13	Elected Female Coordinator from IMF	
14	Mr. Sujay Iti Member Alumnus	
15	Mrs. Shilpa Bhirangi Pragati Engineering Belgaum Pvt. Ltd., Belagavi	
16	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	
17	Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt. Ltd.,	



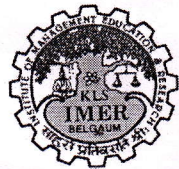
Minutes of IQAC meeting

(IQAC meeting scheduled on Wednesday, 19th June, 2019 at 4.30 pm at workshop hall, KLS IMER, Belagavi.

Agenda No.	Minutes
1	<p>To review the Gap Analysis done w.r.t NAAC Criteria</p> <p>Dr. Atul Deshpande, Chairman, IQAC initiated the discussion on gap analysis pertaining to NAAC criteria. IQAC members, who also head various criteria brought out following actions to fill the gaps</p> <ol style="list-style-type: none">1. Feedback from key stakeholders needs to be taken in the month of July 20192. Process of finalizing POs, PSOs and COs has to be initiated in a separate meeting with all faculty members3. While mentioning Faculty Research Publications in Criteria 3, publication in peer reviewed journals should also be included.4. Institution has to start courses for students who appear for Competitive exams5. Academic and Administrative audit has to be completed before 15th July 2019
2	<p>To review the faculty assessment criteria</p> <p>Considering the need for improvement in the existing faculty assessment format, it was resolved by IQAC that:</p> <ul style="list-style-type: none">• Three members' committee consisting of Senior faculty members will be formed to review and redesign faculty assessment• API form of UGC and AICTE guidelines will be taken as benchmark for the new customized format• The new format will be kept for approval in the GC meeting scheduled in the month of July 2019
3	<p>To discuss the schedule for AAA</p> <ul style="list-style-type: none">• It was resolved to schedule AAA between 9th to 13th July 2019
4	<p>Any other matter with the permission of Chairperson</p> <ul style="list-style-type: none">• It was resolved that Mr. Sumanth Desai will join Mr. Rahul Mailcontractor to work on NAAC Criteria 7 in place of Prof. Deshmukh• The meeting to discuss Criteria 7 has to be scheduled on 20th June 2019 with Director Sir and Criteria 7 team.



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IQAC MEETING NOTICE

IQAC meeting is scheduled on Wednesday, 25th July, 2019 at 4.30 pm at IQAC Cell, KLS IMER, Belagavi.

AGENDA

Sl. No.	Particulars
1	To discuss the feedback received from stakeholders (Students, Parents, Teachers, Alumni, Employers) for the year 2019
2	To discuss the proposal submitted by Dr. Poornima M Charantimath, Coordinator, Research Centre, on Code of Ethics to check malpractices and plagiarism in research for approval
3	To review and finalize draft of AQAR 2018-19
4	Any other matter with the permission of Chairperson

Kindly acknowledge and make it convenient to attend.


Mrs. Shailaja Hiremath
NAAC & IQAC coordinator

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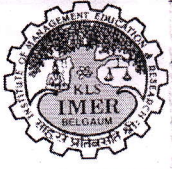


ATTENDANCE OF MEMBERS FOR IQAC MEETING (24-07-2019)

Sl. No.	NAME	SIGNATURE
1	Dr. Atul R. Deshpande Chairman, IQAC	
2	Prof. Shailaja Hiremath, Asst. Professor NAAC & IQAC coordinator	
3	Dr. P. M. Charantimath, Professor	 24/7/19
4	Dr. Kirti Shivakumar, Professor	-
5	Dr. S. G. Chiniwar, Professor	
6	Dr. Arif Shaikh, Professor	 24/7/19
7	Mr. Shirang A Deshpande	 24/7/19
8	Mr. Venktesh Badgandi OS(Accts)	
9	Mr. Omkar Kulkarni (FDA)	
10	Sri. Rajendra Belgaumkar Chairman, Governing Council	
11	Sri. Ram Bhandare Member, Governing Council	
12	Elected Male Coordinator from IMF	
13	Elected Female Coordinator from IMF	
14	Mr. Sujay Iti Member Alumnus	
15	Mrs. Shilpa Bhirangi Pragati Engineering Belgaum Pvt. Ltd., Belagavi	
16	Mr. Subodh Tembe MD, Ohm Enterprises, Belgaum	
17	Mr. Keith Machado, Joint Managing Director, Orione Hydraulics Pvt. Ltd.,	

**Karnatak Law Society's
Institute of Management Education and Research**

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Minutes of IQAC meeting

IQAC meeting scheduled on Wednesday, 24th July, 2019 at 4.30 pm at IQAC Cell, KLS IMER, Belagavi.

Agenda No.	Minutes
1	<p>To discuss the feedback received from stakeholders (Students, Parents, Teachers, Alumni, Employers) for the year 2019</p> <p>Mrs. Shailaja Hiremath, Coordinator-IQAC briefed about the analysis of feedback received from stakeholders (Students, Parents, Teachers, Alumni, Employers) for the year 2019. The members discussed at length on various parameters considered for feedback.</p> <p>The following points were noted by the members</p> <ul style="list-style-type: none">• The overall satisfaction level on MBA curriculum and institutional facilities among the stakeholders is satisfactory• Dr. Atul Deshpande, Chairman, IQAC was of the opinion that the participation from Parents, Alumni and Employers needs to be enhanced for the feedback process in future.• He further suggested to review the mechanism of feedback process.
2	<p>To discuss the proposal submitted by Dr. Poornima M Charantimath, Coordinator, Research Centre, on Code of Ethics to check malpractices and plagiarism in research for approval</p> <ul style="list-style-type: none">• The proposal has been discussed and approved.
3	<p>To review and finalize draft of AQAR 2018-19</p> <ul style="list-style-type: none">• Draft AQAR 2018-19 was discussed in detail. Dr. Atul Deshpande, Chairman IQAC suggested some changes in AQAR draft and said that the improved version to be submitted to honorable GC on 9th August 2019 for approval.• Relevant documents pertaining to all NAAC Criteria concerning AQAR 2018-19 were audited by internal IQAC members.
4	<p>Any other matter with the permission of Chairperson</p> <p>NIL</p>